



## Professorial appointment training for prospective women professors March 2023

**Duration:** 3 days

**Dates:**

Wednesday, 29 March 2023 (9:00-17:45); Thursday, 30 March 2023 (9:00-17:00); Friday, 31 March 2023 (9:00-17:00)

**Venue:** former WU building, Augasse 2-6, 2nd floor, room W15, 1090 Vienna

**Target group:** Female academics planning to apply for a professorship within the next few years (maximum number of participants: 10)

**Objective:** Knowledge acquisition and preparation for professorial appointment procedures

**Lecturer/trainer:** Ute Riedler

### Programme

**Wednesday, 29 March 2023, 9:00-17:45**

**Selection processes and self-presentation in professorial appointment procedures**

9:00-10:30 Welcome, introduction, expectations; selection processes and positions (AT, DE, international), strategic planning (input, discussion)

10:30-10:45 BREAK

10:45-12:30 Selection processes and positions (AT, DE, international), strategic planning, role of equal rights board (input, discussion)

12:30-13:15 LUNCH BREAK

13:15-14:00 Preparation for self-presentation exercise

14:00-15:00 Exercise: self-presentation with video feedback, 3 participants

15:00-15:15 BREAK

15:15-16:30 Exercise: self-presentation with video feedback, 4 participants

16:30-16:45 BREAK

16:45-17:45 Exercise: self-presentation with video feedback, 3 participants



**Thursday, 30 March 2023, 9:00-17:00**

**Application documents, preparation for research talk and mock lecture, non-public interview with the appointment committee**

9:00-10:30 Application documents (input, discussion)

10:30-10:45 BREAK

10:45-12:30 How to prepare for research talk and mock lecture, instruction for the presentation exercise on March 31 (input, discussion)

12:30- 13:15 LUNCH BREAK

13:15-14:15 Interview with the appointment committee (input, discussion)

14:15-15:00 Preparation for interview exercise in 2 groups

15:00-15:15 BREAK

15:15-16:00 Exercise: interview with the committee 1 + feedback

16:00-16:15 BREAK

16:15-17:00 Exercise: interview with the committee 2 + feedback

**Friday, 31 March 2023, 9:00-17:00**

**Exercise: appointment presentation and feedback, strategies for salary negotiations**

9:00-10:30 Exercise: appointment presentation + feedback, 3 participants

10:30-10:45 BREAK

10:45-12:15 Exercise: appointment presentation + feedback, 3 participants

12:15-13:15 LUNCH BREAK

13:15-14:15 Exercise: appointment presentation + feedback, 2 participants

14:15-14:25 BREAK

14:25-15:25 Exercise: appointment presentation + feedback, 2 participants

15:25-15:35 BREAK

15:35-16:35 Negotiating salary and resources (input, discussion)

16:35-17:00 Feedback